

## Appendix A

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### Public Protection Partnership Performance Update - Supporting Information

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#### 1. Introduction/Background

- 1.1. The PPP operated between January 9<sup>th</sup> and March 31<sup>st</sup> for the financial year 2016-17.
- 1.2. Performance monitoring during this time was based on legacy arrangements from each of the 3 Partner authorities.
- 1.3. Financial monitoring was conducted by West Berkshire, with assistance from Bracknell Forest for the purposes of year end reconciliation.
- 1.4. The PPP brought together different performance frameworks which has required a great deal of review and analysis by the Joint Management Team (JMT).
- 1.5. The PPP business plan requests that the Committee is updated on an annual basis on a range of performance issues. The template is a guide to what type of information is to be collected.
- 1.6. The PPP Joint Management Board (JMB) will review performance information on a monthly basis and report back to their respective authorities through their normal channels.
- 1.7. The budgets for PPP in 2016/17 accounted for quarter 4 only. No detailed analysis was carried out and JMB has discussed the structure of cost centres. In future, each operational team will have its own budget, regardless of boundary, and the West Berkshire Finance Manager will provide information to the JMB.
- 1.8. Bracknell Forest paid £284k for Jan-Mar 2016/17. PPP spent £280.7k over the same period, resulting in an outturn of -£3.3k.
- 1.9. Wokingham and West Berkshire, by virtue of legacy financial arrangements over the full year 2016/17 were £31.6k overspent. No specific Q4 budget analysis has been conducted to align with Bracknell Forest but this will be conducted in 2017/18.
- 1.10. The Inter Authority Agreement sets out the financial governance for the PPP and the quarter 4 results do not require any decisions from the Committee.

## **2. Options for Consideration**

- 2.1. Agree the template, allowing Joint Management Board to make minor amendments which do not affect the overall structure of the report.
- 2.2. Amend the template and then agree it.
- 2.3. Refuse the proposed template.

## **3. Proposals**

- 3.1. To agree the template, allowing Joint Management Board to make minor amendments which do not affect the overall structure of the report.

## **4. Conclusion**

- 4.1. The business plan set out how performance monitoring should take place, ensuring that the Joint Management Board is well informed, allowing the individual partner authorities to understand how the PPP is performing throughout the year and the Committee will see a complete set of information each year.

## **5. Consultation and Engagement**

- 5.1. The nature of the report does not merit external consultation at this stage.

**Background Papers:**

None.

Papers containing facts or material you have relied on to prepare your report. The public can access these background papers.

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**PPP Strategic Aims and Priorities Supported:**

The proposals will help achieve the following Public Protection Partnership aims as stated in the Inter Authority Agreement:

- 1 – Community Protection
  - 2 – Protecting and Improving Health
  - 3 – Protection of the Environment
  - 4 – Supporting Prosperity and Economic Growth
  - 5 – Effective and Improving Service Delivery
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## Equality Impact Assessment – Stage One

**We need to ensure that our strategies, policies, functions and services, current and proposed have given due regard to equality and diversity as set out in the Public Sector Equality Duty (Section 149 of the Equality Act), which states:**

*“(1) A public authority must, in the exercise of its functions, have due regard to the need to:*

*(a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;*

*(b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; This includes the need to:*

*(i) remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic;*

*(ii) take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it;*

*(c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it, with due regard, in particular, to the need to be aware that compliance with the duties in this section may involve treating some persons more favourably than others.*

*(2) The steps involved in meeting the needs of disabled persons that are different from the needs of persons who are not disabled include, in particular, steps to take account of disabled persons' disabilities.*

*(3) Compliance with the duties in this section may involve treating some persons more favourably than others.”*

**The following list of questions may help to establish whether the decision is relevant to equality:**

- Does the decision affect service users, employees or the wider community?
- (The relevance of a decision to equality depends not just on the number of those affected but on the significance of the impact on them)
- Is it likely to affect people with particular protected characteristics differently?
- Is it a major policy, or a major change to an existing policy, significantly affecting how functions are delivered?
- Will the decision have a significant impact on how other organisations operate in terms of equality?
- Does the decision relate to functions that engagement has identified as being important to people with particular protected characteristics?
- Does the decision relate to an area with known inequalities?
- Does the decision relate to any equality objectives that have been set by the council?

**Please complete the following questions to determine whether a full Stage Two, Equality Impact Assessment is required.**

<b>What is the proposed decision that you are asking the Committee to make:</b>	To agree the template for future performance reporting.
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<b>Summary of relevant legislation:</b>	N/A
<b>Does the proposed decision conflict with any of the partnerships key objectives?</b>	No
<b>Name of assessor:</b>	Paul Anstey
<b>Date of assessment:</b>	1/6/17

<b>Is this a:</b>		<b>Is this:</b>	
<b>Policy</b>	Yes	<b>New or proposed</b>	Yes
<b>Strategy</b>	No	<b>Already exists and is being reviewed</b>	No
<b>Function</b>	No	<b>Is changing</b>	No
<b>Service</b>	No		

<b>1. What are the main aims, objectives and intended outcomes of the proposed decision and who is likely to benefit from it?</b>	
<b>Aims:</b>	To identify how the PPP will monitor progress against its business plan.
<b>Objectives:</b>	Open and transparent performance information.
<b>Outcomes:</b>	Enable the PPP to improve consistency.
<b>Benefits:</b>	Ensure that the JMT is focussing the PPP on the matters most important and of interest to the Committee.

<b>2. Note which groups may be affected by the proposed decision. Consider how they may be affected, whether it is positively or negatively and what sources of information have been used to determine this.</b>		
(Please demonstrate consideration of all strands – Age, Disability, Gender Reassignment, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion or Belief, Sex and Sexual Orientation.)		
<b>Group Affected</b>	<b>What might be the effect?</b>	<b>Information to support this</b>
Age	None	
Disability	None	
Gender Reassignment	None	
Marriage and Civil Partnership	none	
Pregnancy and Maternity	None	
Race	None	
Religion or Belief	None	
Sex	None	
Sexual Orientation	None	
<b>Further Comments relating to the item:</b>		

3. Result	
<b>Are there any aspects of the proposed decision, including how it is delivered or accessed, that could contribute to inequality?</b>	<b>No</b>
<b>Please provide an explanation for your answer:</b> The template is designed to capture information and does not influence decision making.	
<b>Will the proposed decision have an adverse impact upon the lives of people, including employees and service users?</b>	<b>No</b>
<b>Please provide an explanation for your answer:</b> The template is designed to capture information and does not influence decision making.	

If your answers to question 2 have identified potential adverse impacts and you have answered ‘yes’ to either of the sections at question 3, or you are unsure about the impact, then you should carry out a Stage Two Equality Impact Assessment.

If a Stage Two Equality Impact Assessment is required, before proceeding you should discuss the scope of the Assessment with service managers in your area. You will also need to refer to the [Equality Impact Assessment guidance and Stage Two template](#).

4. Identify next steps as appropriate:	
<b>Stage Two required</b>	No
<b>Owner of Stage Two assessment:</b>	
<b>Timescale for Stage Two assessment:</b>	

**Name: Paul Anstey**

**Date:1/6/17**

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